

**CONSTITUTION OF THE  
ISLAMABAD OLYMPIC  
ASSOCIATION**

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**PREAMBLE**

We, the ISLAMABAD OLYMPIC ASSOCIATION an organization belonging to the Olympic Movement duly represented, hereby undertake to respect the provisions of the Olympic Charter and the World Anti-Doping Code and to abide by the decisions of the POA.

We undertake, in accordance with our mission and role at ISLAMABAD CAPITAL TERRITORY, to participate in actions to promote peace and to promote Men and women in sport. We also undertake to support and encourage the promotion of sports ethics, to fight against doping and to demonstrate a responsible concern for environmental issues.

**ARTICLE-I**

**NAME AND HEADQUARTERS**

The Organization shall be called the Islamabad Olympic Association. The Expression, IOA whenever written, read or spoken shall mean ISLAMABAD OLYMPIC ASSOCIATION. The Headquarters of the Islamabad Olympic Association shall be at Islamabad, the capital of Islamic Republic of Pakistan.

**ARTICLE-II**

**JURISDICTION**

The jurisdiction of the Islamabad Olympic Association shall extend throughout Islamabad Capital Territory, the acceding Tehsils, Districts and the Territories under the control of ISLAMABAD CAPITAL TERRITORY.

**ARTICLE-III**  
**INTERPRETATION OF TERMS**

1. The terms and abbreviations used hereinafter shall mean:-

- |    |                                   |  |
|----|-----------------------------------|--|
| a. | I.O.C.                            | International Olympic Committee  |
| b. | P.O.A.                            | Pakistan Olympic Association   |
| c. | IOA                               | Islamabad Olympic Association (CAPITAL TERRITORY)  |
| d. | ICT                               | ISLAMABAD CAPITAL TERRITORY  |
| e. | National                          | On country wide basis.   |
| f. | National Federation               | A Sports Organization on national basis such as Athletics, Badminton, Basketball, Boxing, Cycling, Gymnastic, Football, Hockey, Rifle Shooting, Rowing, Swimming, Volleyball, Weightlifting, Wrestling, Kabaddi, Taekwando or any other games or sports association as may be recognized by the POA from time to time. |
| g. | Member Unit                       | Affiliated Sports Association/Services Organization or any other Organization on ICT basis.  |
| h. | Departments/Services Organization | Departments/Services Sports Organization constituted at ICT level like CDA, FDEI, FBISE Islamabad Police etc.  |
| j. | NOC                               | National Olympic Committee   |
| k. | Constitution                      | Constitution of IOA  |
| l. | IF                                | International Federation recognized by OIC   |
| m. | OCA                               | Olympic Council of Asia  |
| n. | SAOC                              | South Asia Olympic Council   |
| o. | CGA                               | Commonwealth Games Association   |
| p. | CGF                               | Commonwealth Games Federation  |
| q. | ISB                               | Islamabad Sports Board   |
| r. | PSB                               | Pakistan Sports Board  |

#### ARTICLE-IV

##### MISSION

The mission of the IOA is to develop and protect the spirit of Olympic Movement in General and within ICT in particular, in accordance with the Olympic Charter. In order to fulfill its mission, the IOA may cooperate with governmental or non-governmental bodies. However, it will never associate itself with any activity which would be in contradiction with the Olympic Charter.

#### ARTICLE-V

##### AIMS, OBJECTIVES AND ROLE

1. The aims, objectives and role of the IOA shall be:-
  - a. To foster and develop sport along with its high ideals and ensure the observance of the Olympic Charter and instruction of POA.
  - b. To encourage, promote, control and assist in the development of sports in ICT.
  - c. To instill in the youth the qualities of discipline, courage, self-reliance, honesty, tolerance and like virtues.
  - d. To organize or supervise the organization of games at ICT basis at least once in Two (2) years or organize the National Games whenever allocated by the POA.
  - e. To affiliate ICT Sports Association of games or sports recognized in the Olympic Movement, Association and Services Organization.
  - f. To arrange and encourage systematic training of sportsmen, coaches and sports administrators in ICT and assist them for training abroad.
  - g. To communicate with the NOC of Pakistan, National Sports Federations, Provincial Olympic Associations and governmental bodies when required.
  - h. To exercise the exclusive powers for the representation of ICT at the National, Provincial and Games or at other such competitions approved/patronized by the POA. In addition the IOA is obliged to participate in the National Games by sending athletes/competitors as directed by the POA.

- j. To take action against any form of discrimination and violence in sports on grounds of race, religion, politics, sex or otherwise.
- k. To ensure that the Pakistan Olympic Association's anti-doping policies and rules, membership and/or funding requirements and results management procedures conform with the World Anti-Doping Code and respect all the roles and responsibilities for ICT that are listed within the World Anti-Doping Code.
- l. To work to maintain harmonious and cooperative relations with appropriate governmental bodies in Islamabad. Nevertheless the ICT shall preserve its autonomy and resist all pressures of any kind including those of a political, religious or economic nature that may prevent it from complying with the Olympic Charter.
- m. To encourage and induct women participation in sports and management.
- n. To ensure resolution of all disputes in sports through Arbitration.
- o. To take disciplinary action against any Member or Member Unit for misbehavior of its athletes/officials or any undesirable activity bringing discredit to the country or the unit he is representing.
- p. The IOA shall constitute, organize and lead its respective delegations at the National Games. The IOA shall be responsible for the behavior of the members of its delegations.
- q. To raise funds and seek sources of financing for carrying out the functions of IOA. However, its autonomy, dignity and independence in accordance with the Olympic Charter shall not be compromised.
- r. To do all acts and things necessary and proper to carry out the purposes of the IOA.

ARTICLE-VI  
MEMBERSHIP

1. The Membership shall consist of-
  - a. President and Secretary General (elected at the Elective Meeting of the General Council).
  - b. Affiliated Sports Association, departments and Services Organization established at ICT level.
  - c. Athletes Commission
  - d. Lady Members
  - e. Individual Members
2. The representation to the General Council shall be two each from the affiliated units, Athletes Commission, lady members and all individual members.
3. The General Council of the IOA shall be competent to admit a new Member or remove a Member by resolution adopted by not less than Two-Third majority of votes provided that more than half the total number of Representatives eligible to vote have voted on such a proposal.
4. The General Council shall have powers to change the number of Representatives authorized under **ARTICLE-VI clause 2** for the Affiliated Member Units in consideration of their sports activities and participation at the National/ICT Games provided that not less than Two-Third of the Representatives present in the Meeting have voted in favour of such a proposal.
5. The Government or others public authorities shall not designate any member to the IOA. However, the IOA may decide, at its discretion to elect as members representatives of such authorities, which are affiliated with the IOA.
6. Eligibility for Membership shall be
  - a. ICT Sports Associations Islamabad Sports Associations shall be eligible to seek or retain Membership of IOA only if they fulfill the following conditions:-
    - (1). Each Sports Associations/Club affiliated to a National Sports Federation. The said conditions could be relaxed by the General Council of IOA, in case of a an Association of a sport such as Sailing, Ski, Equestrian etc, requiring special

conditions for its sporting activities in terms of areas in the ICT, facilities and equipment etc.

- (2) These Associations/Clubs or the Departments will organize Championships, Seniors, Juniors and Women every year with the widest participation along with implementing the training programmes for their sports persons.
  - (3) They will hold elections as embodied in their Constitution within the time prescribed. The elected President, Secretary and Treasurer of Sports Associations shall not hold any of these offices in any other Sports Associations affiliated to the IOA.
  - (4) They have paid their Affiliation Fee to IOA.
- b. **Individual Members.** Subject to approval of the General Council, there shall be Individual Members on the General Council of IOA, as per the Olympic Charter, who are likely to be helpful to strengthen the effectiveness of IOA or who have rendered distinguished services to the cause of sports and Olympism. Such members shall not exceed more than 5 in numbers.
  - c. **Lady Members.** Subject to approval of the General Council, there shall be Lady Members on the General Council of IOA, as per the Olympic Charter, who are likely to be helpful to strengthen the effectiveness of IOA or who have rendered distinguished services to the cause of sports and Olympism. Such members shall not exceed 3 in numbers.
  - d. **Athletes Commission**
  - e. There shall be an Athletes Commission to fulfill the mission and objectives with composition and functions as directed by the NOC.
  - f. All other conditions as in case of Athletes Commission of POA shall apply in formation of and functioning of the Commission.

**ARTICLE- VII**  
**MEMBERSHIP FEE**

1. Membership Fee shall be paid as under:-
  - a. The Patron-in-Chief, Patrons, President, Individual Members, Members of the Athletes Commission and Lady Members shall be Members of the IOA without payment of any Membership Fee.
  - b. Each Affiliated Member Unit shall pay Annual Fee of Rs.2000/-
  - c. The Membership Fee shall fall due on the first of July each year and shall be paid within Three (3) months of the date it falls due.
  - d. No Representative of a member Organization shall be entitled to vote at any meeting of the IOA, if the Member Organization is in arrears in respect of Fees.
  - e. A Member Organization failing to pay the Fee within the time fixed shall be liable to be removed from the membership of the IOA.
  - f. Once a Members is removed from the Membership of IOA for non-payment of Fee, the application for readmission will not be considered unless all arrears have been paid and a sum of Rs.5000/- as penalty has been paid.
  - g. The IOA Financial Year shall be from 1st July to the following 30th June.

**ARTICLE-VIII**  
**GENERAL COUNCIL**

1. The Supreme authority shall be vested in the General Council. The following shall be eligible to attend the IOA General Council Meeting:-
  - (a) President and Secretary General IOA.
  - (b) Representatives of the Member Units as fixed in **ARTICLE-VI** Clause 2 and whose intimation has duly been sent to the Secretary General IOA as laid down in **ARTICLE-VIII** Clause 5.
  - (c) Individual Members for each term, who are approved by the General Council as provided in **ARTICLE-VI** Clause 6 Sub Clause (b).
  - (d) Two (2) representatives of the lady members elected from amongst its members on the General Council for each term as provided in **ARTICLE-VI** Clause 6, Sub Clause (c).



6. An elected Office Bearer representing a Sports Associations shall remain as one of the representatives of the Association on the General Council of IOA for full term provided he/she continues to hold some office in the respective Association or his/her representation is not specifically withdrawn by the concerned Association, the intimation of which is duly provided to the Secretary General, IOA at least one month before the General Council Meeting of IOA.
7. A bonafide representative of a member unit present at a meeting of the General Council shall be entitled to cast vote of an absent Representative provided that he/she is duly authorized by the absent Representative in writing.
8. All business discussed or decided at the meeting of General Council shall be recorded in a Minute Book which shall be signed by the Chairman of the Meeting. Copies of the proceedings will be supplied to all Members within One Month of the Meeting.
9. Ten days previous Notice shall be necessary for the meeting of the General Council. Other than the inaugural meeting to elect the executive committee.
10. In the event of Meeting of General Council being not held on the appointed date for want of quorum the Meeting will be held on a subsequent date without any quorum.
11. All decisions shall be taken by a simple majority of votes unless otherwise provided in the Constitution. However, Sports Association affiliated to their respective National Sports Federations (NSF) governing sports included in the programme of the Olympic Games shall constitute the voting majority of the General Council.
12. When dealing with questions relating to the National Games, only the votes cast by the IOA Executive Committee and by the Sports Association affiliated to NSF governing sports included in the programme of the National Games shall be taken into consideration.

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**ARTICLE-IX**  
**OFFICE BEARERS**

1. The following shall be the Office Bearers of the Olympic Committee Islamabad and shall be elected after every Four (4) years at the Elective Meeting of the General Council:
  - (a) President
  - (b) Senior Vice President
  - (c) Six Vice Presidents, out of which there shall be two Lady Vice Presidents.
  - (d) Secretary General
  - (e) Treasurer
  - (f) Five Associate Secretaries General, out of which, there shall be One Lady Associate Secretary General.
2. All the Office Bearers, except the President and Secretary General Shall be elected from amongst the persons eligible to attend the Elective meeting of the General Council. The Office Bearers shall continue to hold office for a term of Four (4) years or till next elections, which shall not exceed 6 months.
3. An Office Bearer shall cease to hold office of IOA if at any time he/she resigns or his/her representation is withdrawn by the concerned affiliated Unit, through a decision taken by the General Council/General Body/Executive Committee of the said Association or, by the order of competent authority of the concerned Service Organization and intimation of withdrawal of representation along with the said decision/order is duly received by the Secretary General IOA at least fifteen (15) days before the meeting of IOA General Council, in which the Secretary General should put up the said position for the approval by the General Council of IOA. An Office Bearer shall also cease to hold office if he/she is removed by the resolution of the meeting of IOA General Council adopted by not less than two-third majority of votes provided that more than half of the total number of the members eligible to vote have voted in favour of such a proposal.
4. The president shall be the head of the IOA. He shall preside meetings of the General Council and the Executive Committee and interpret the rules of the

constitution. He shall be authorized to appoint Commissions/ Committees/ Sub Committees, define their term of reference, take decisions on their reports on behalf of General Council/ Executive Committee and issue directions for the smooth working of IOA on day to day bases. In any emergency the president shall have powers to take any action he deems fit, but such action taken shall be reported to executive committee in its next meeting for its approval.

5. In the absence of the President and senior Vice President, one of the Vice- Presidents and in their absence, a Member elected will preside at the Meeting of the General Council.
6. The duties of the **Secretary General** shall be as follows:
  - (a) To act as Secretary of the IOA the Executive Committee and any other Sub Committees.
  - (b) To perform all his duties under the control of the President and the Executive Committee.
  - (c) To superintend and control the work of the Office.
  - (d) To sign on behalf of the IOA and to conduct its correspondence.
  - (e) To issue Notices and Agenda for all Meetings.
  - (f) To include in the Agenda of the General Council Meeting and Executive Committee Meeting, any matter duly proposed and seconded by the Representatives of the member units and delivered to the Secretary General Fifteen (15) days and Seven (7) days respectively before dates of the meeting. The proposals received after the prescribed date may be considered with the permission of the Chair.
  - (g) To maintain correctly and up-to-date the Register of Member Units and their bonafide Representatives.
  - (h) To record proceedings of all Meetings and to obtain signatures of the Chairman thereon and supply copies to Members.
  - (i) To prepare under the guidance of the treasurer the Annual Budget of the IOA.
  - (j) To Certify Copies of the Entries in Books.

- (k) To keep a permanent advance of Rupees Twenty Thousand to meet Expenditure of contingent nature which may be recouped from time to time and to maintain a Register showing its Expenditure.
  - (l) To maintain a Stock Register.
7. The Associate Secretary IOA shall perform all the duties of the Secretary General during his absence. In addition, the Associate Secretaries shall carry out all the specific tasks as may be assigned to them by the President or Secretary General, IOA.
8. The Treasurer shall perform the following duties:
- (a) To maintain with the assistance of the Secretary General accurate and up-to-date Accounts of the IOA including a Cash Book.
  - (b) To receive and deposit immediately in the bank all money received on behalf of the IOA and make payments as sanctioned by the IOA or the IOA Executive Committee or as directed by the President.
  - (c) To prepare Statement of Accounts each year and get it duly audited by the approved Chartered Accountant before presenting it at the Meetings of the General Council.
  - (d) To prepare budget estimate each year and present it to the General Council.

ARTICLE-X  
EXECUTIVE COMMITTEE

1. The Executive Committee shall consist of:-
- (a) All Office Bearers viz. President, Senior Vice Presidents, Secretary General, Associate Secretaries and Treasurer.
  - (b) One member each elected from within Athletes Commission, lady members and individual members.
  - (c) Executive members as decided by the General Council.

Note: No Association/ affiliated unit shall be represented by more than one representative on the executive committee.

2. The Meetings of Executive Committee shall be held at least Twice every year or as frequently as necessary and at other times when summoned by the President or at the written request of Ten (10) Members of the Executive Committee. Quorum of the

Meetings shall be One-Third of the total strength of the Executive Committee. No proxies shall be allowed at the Executive Committee Meetings. Ten (10) days previous Notice shall be necessary for a Meeting of the Executive Committee.

3. All vacancies of Office Bearers and Members of Executive Committee shall be filled in by the Executive Committee by majority of votes during the intervening periods falling between the two election meetings of the General Council.
4. The President or in his absence Sr. Vice President or a Vice President in the absence of Sr. Vice Presidents or a Member will be elected to preside the Meetings of the Executive Committee in case of the absence of all the Vice Presidents.
5. The Executive Committee may delegate any of its power to:
  - (a) President or in his absence Senior Vice President or in his absence any Vice President.
  - (b) Secretary General
  - (c) A Sub-Committee appointed from amongst its members.
6. The Executive Committee shall exercise all the powers of the IOA except those vested in the General Council and in particular shall have the following powers and duties:-
  - (a) To observe in all their transactions the provisions of the Constitution of IOA.
  - (b) To maintain true and accurate Accounts of all money received and spent expended and all stock bought and sold.
  - (c) To hold or authorize and supervise ICT or any other Games.
  - (d) To raise funds for the IOA.
  - (e) To sanction expenditure on the IOA staff and of contingent nature.
  - (f) To hold seminars, courses, sports and cultural activities to popularize, improve and expand sports and games.
  - (g) To encourage, organize or cause to be organized sports for all programmes.
  - (g) To summon meeting of the General Council when necessary.
  - (i) To consider new applications for Affiliation and forward its recommendations to the General Council.
  - (j) To approve the games and teams for participation in contests of International, National and Provincial level.
  - (k) To decide about any other matter referred to it by the General Council.

- (l) To sanction Grant-in-Aid to Members Units for their sports activities out of the budgeted amount.
  - (m) To appoint staff on such terms and conditions as may be determined by the Executive Committee.
  - (n) To frame Bye-laws for conducting the business of the Executive Committee.
  - (o) To take suitable action against Sportsmen/Organizers/Member Units for misconduct.
  - (p) To do all such other things as may be incidental or conducive to the attainment of the aims, objects and role of IOA.
7. All business discussed or decided at a Meeting of the Committee shall be recorded in a Minute Book, which shall be signed by the Chairman of the Meeting. Copies of the proceedings shall be supplied to all Members within Thirty (30) days of the said Meeting.

ARTICLE-XI  
ARBITRATION

1. All disputes arising out of the working, functioning and performance of IOA and/or of any of its Affiliated Members Units within itself or amongst each other shall be resolved through arbitration. No Affiliated Member Unit of IOA nor any Member (person) associated in any manner with IOA shall take their disputes of any nature relating in any manner with the Unit or IOA to any Court of Law, but to the arbitration to be conducted by the president concerned or by any other person nominated or constituted by him in this behalf to decide the dispute. The disputes, in the subordinate Units of a Sports Association from lowest level to the level of the Association shall be referred to the President of the next higher level Organization, who shall resolve the dispute through arbitration. Thus disputes at Tehsil level shall be referred to the President of the respective District Sports Organization and similarly dispute at District level to Divisional Sports Organization and so on and so forth to the National Federation level. The Executive Committee of the IOA shall be the Court of Appeal for the resolution of disputes arising in the Sports Association Affiliated with IOA and its decision will be binding on all concerned.
2. Any decision made by the Executive Committee of IOA may be submitted exclusively by way of Appeal to the POA. The time limit of Appeal is Twenty-one (21) days after receipt of the decision concerning the Appeal.

1. All funds of the IOA shall be deposited in Bank Selected by the executive committee in the name of the IOA. The President and the Secretary General shall jointly operate the Bank Accounts. In the case of them is not available then Sr. Vice president to sign in place of the absentee.
2. In the case of urgent matter, when holding of General or Executive Committee meeting is not possible the secretary General may obtain the decision of the Members by post or Telegram Votes and act according to the majority Vote provided the Vote so obtained are preserved in IOA record and the matter is laid in the next general or Executive committee Meeting for approval.
3. No Amendment in the Constitution shall be made except at a Meeting of the General Council Passed by a Two-Third majority of votes of the Member Present at the Meeting provided that more than half of the eligible voters have voted on the Amendment. Notice of the proposed Amendments shall be given to the Member Units at least Twenty One (21) days before the date of the Meeting.
4. The office-bearers and member of the Executive Committee of the IOA with the exception of those who devote themselves to administration of sports, shall accept no salary or bonus of any kind in consideration for the performance of their functions.
5. The Constitution of IOA shall at all times, be in accordance with the NOC and refer expressly to the latter. If there is any doubt as to the implication or the interpretation of the statues of the IOA or if there is a contradiction between such statues and the Olympic Charter, the latter shall take precedence.

  
Ch. Muhammad Shafique

President

Islamabad Olympic Association

**Chaudhary Muhammad Shafique**  
**President**  
**Islamabad Olympic Association**



Muhammad Ramzan

Secretary General

Islamabad Olympic Association

**Muhammad Ramzan**  
**Secretary General**  
**Islamabad Olympic Association**